



Wedding Planning Checklist

12-24 Months

- Announce engagement
- Discuss financial matters (money for wedding, joining households, etc.)
- Determine if parents will be assisting with the wedding costs
- Hire Eclectic Weddings as your wedding planner
- Put together budget
- Determine number of guests

12 Months Before

- Finalize wedding date
- Decide on theme/colors/décor
- Book ceremony and reception venues
- Book a caterer if not included with venue
- Select bridal party and other attendants and ask them to participate in your wedding
- Start guest list

10 -11 Months Before

- Determine what customs and/ or traditions, personalized vows, readings and/ or exchanges you would like to include at the ceremony (e.g. lighting of unity candle, flowers to mothers, etc.)
- Book wedding officiant
- Book photographer/videographer
- Book DJ/Band/Musician
- Book Florist
- Select and purchase wedding dress, headpiece/ veil, shoes, lingerie and accessories
- Finish guest list
- Mail Save the Dates

8-9 Months Before

- Research parking/transportation

- Research guest hotel accommodations
- Reserve hotel room block for guests
- Reserve honeymoon suite for wedding night
- Reserve getting-ready suite for the day of the wedding, if required
- Sign up for premarital counseling, if desired
- Select bridesmaids and flower girl dresses and accessories
- Consider ceremony/reception playlist

6-7 Months Before

- Make arrangements to have bridesmaids and flower girl fitted with dresses
- Have groomsmen (and possibly ring-bearer and ushers) fitted for tuxedos or alternative formalwear including shoes
- Groom to select and get fitted for tuxedo or alternative formalwear and shoes
- Have mothers select their dresses
- Get listed at a gift registry and select desired gifts
- Begin planning and booking honeymoon
- Select invitation design, coordinate with programs, table cards, and thank-you notes
- Make arrangements for the planning of a rehearsal dinner and day-after-wedding brunch, if desired
- Order wedding rings
- Consider your “wedding exit” and purchase something for your guests to throw/use

5 Months Before

- Select ceremony music
- Select reception music and prepare list of requests
- Choose a baker and select wedding cake

4 Months Before

- Select all flowers for the wedding
- Decide on speakers (e.g. individuals making toasts) at the reception and ask these individuals about performing these duties

- Select and arrange with individual(s) to handle guest book at ceremony and reception
- Select and arrange with individual(s) to hand out wedding ceremony programs
- Choose/write wedding vows
- Hire calligrapher to address invitations or print labels

3 Months Before

- Bride to make all appointments for hair and makeup (including trials) and manicure/ pedicure for wedding
- Finalize food/menu and beverage selections
- Select any readings (and readers) for the ceremony
- Meet with the officiant to review ceremony and finalize vows
- Determine what customs and/ or traditions you would like to include at the reception (such as formal cake cutting, toasts, etc.)
- Finalize time and location of rehearsal

2 Months Before

- Bride and maid of honor to attend follow-up wedding attire fittings
- Prepare guest list for shower and give to maid of honor
- Prepare guest list for groom's get together and give to best man
- Pick up wedding rings; ensure they fit and are engraved
- Purchase gifts for bridal attendants, parents, ushers and each other
- Prepare wedding favors
- Mail out invitations

1 Month Before

- Obtain marriage license (within legal time required)
- Write thank you notes as you receive gifts
- Finalize lists of photos to be taken and video to be shot and provide these to photographer
- Create seating plan for guests

3 Weeks Before

- Bride to go in for trial hair and makeup appointment(s) and confirm wedding day appointments
- Prepare wedding reception toast/speech
- Select individual to arrange for return of groom's formalwear attire
- Call anyone who has not responded to invitation

2 Weeks Before

- Bride and bridesmaids to pick up their gowns/ dresses and all accessories (including veil and/ or headpiece for bride, lingerie for bride, shoes, jewelry, etc.)
- Pick up all tickets, itinerary, travelers' checks, etc. for honeymoon
- Provide honeymoon details to close friend or family member
- Bride to arrange bridesmaids' luncheon and give gifts to attendants
- Groom to arrange groomsmen get together and give gifts to attendants

1 Week Before

- Arrange for where wedding gifts and cash that are received on day of wedding are to be dropped off
- Prepare final checks for vendors' fees (such as musicians, officiant, caterer, florist and wedding planner fees, etc.) and provide these to the wedding planner
- Pack for honeymoon including clothes, toiletries, tickets, passports, visas, maps, guide books, travelers checks, money, etc.
- Pack for wedding night including going away outfits, wedding night clothes and next day clothes and toiletries
- Arrange for temporary stoppage of newspaper and mail while away on honeymoon



2 Days Before Wedding

- Groom and his attendants to pick up tuxedos/formalwear
- Give gifts to parents and to each other
- Confirm early meeting times with bridal party for the day of the wedding

Day Before Wedding/Rehearsal

- Bride to get manicure/ pedicure
- Attend rehearsal
- Groom to give bride's ring to best man
- Bride to give groom's ring to maid of honor
- Attend wedding rehearsal dinner/party
- Be sure to stay hydrated

Day of Wedding (Prior to Ceremony)

- Wake up with plenty of time to get ready for your special day
- Remember to eat
- Bride to get hair and makeup done
- Get dressed
- Get to the ceremony venue on time

Day of Wedding (Ceremony and Reception)

- Relax and enjoy the day!

After the Wedding

- Send wedding announcements
- Send out thank you cards for gifts
- Send out change of address cards
- Complete any name change paperwork
- Take wedding dress and veil to cleaners who specialize in gown preservation